

**CHALFONT HEIGHTS ROADS COMMITTEE**  
**FORTY FOURTH ANNUAL GENERAL MEETING**

**to be held on**

**MONDAY 15TH FEBRUARY 1999**

**at Chalfont Park Sports Club**

**at 8.15pm**

**AGENDA**

**1. MINUTES**

To confirm the Minutes of the forty third Annual General Meeting held on 23rd February 1998.

**2. COMMITTEE REPORT FOR 1998**

To consider the matters arising from the Reports.

- a) Roads and Signs.
- b) Gates
- c) Trees, Estate Entrances and Islands.
- d) Trustees/Development
- e) To adopt the Annual Report.
- f) Financial Report.
- g) Auditors.

**3. SUBSCRIPTIONS FOR 1999**

**4. COMMITTEE**

- a) To approve the proposal to amend the Committee Quorum from 6 to 5 members.
- b) To elect Committee for 1999

**5. ANY OTHER BUSINESS**

**6. TO CLOSE THE MEETING**

**CHALFONT HEIGHTS ROADS COMMITTEE**  
**MINUTES OF MEETING**  
**of the**  
**FORTY FOURTH ANNUAL GENERAL MEETING**  
**Held at Chalfont Park Sports Club**  
**MONDAY 15TH FEBRUARY 1999 at 8.15pm**

**PRESENT:- 36 Residents signed in (inc. Committee).**

**The Committee:** Messrs.R.W.Stewart (Chairman), D.Bryan, I.R.Martin (Treasurer), J.W.Williams, K.L.Morrison, B.Hulme and Miss.G.A.Colligan (Secretary).

**Other apologies were received from:** Mrs Smith, Mr.D.Blackburn, Mr.J.Aubery, Mr.Fearn, Mrs Kendall, Mr.Brown, Mr.Palmer.

**MINUTES**

The Minutes of the forty third Annual General Meeting, held on 23rd February 1998, were confirmed and signed by the Chairman. Proposed by Mrs.B.Wickham (Chiltern Lodge, Upway) and seconded by Mrs.V.Chandler (Swan Ridge, Lincoln Road).

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**COMMITTEE REPORT**

**ROADS AND SIGNS - K.MORRISON**

Referring to the AGM report Mr.Morrison highlighted the major points of the 1998/1999 roads programme. An extensive programme of 'patching' was carried out to Ellis Avenue, Woodside Hill and Sandy Rise and the underlying fabric of these roads maintained in sound condition.

Mr.D.McDonald (Leighton Cottage, Sandy Rise) said preparation work to Sandy Rise had caused damage to the surface. Mr.May said the contractors had not tar sprayed the surface of Sandy Rise and after heavy rainfall chipping had collected covering the drainage at the bottom of Sandy Rise. Mr.Morrison was satisfied that the contractor had worked to specification but agreed that the consolidation of the top dressing was not uniform, and it was not as good as surfacing previously carried out in Lewis Lane.

Mr.Ballantyne (Cheriton, Sandy Rise) said that the road should be more like Chiltern Hill, bearing in mind the traffic level.

Mr.Stewart said that after inspection the road surfacing was considered to be of good standard but the problems with the pea gravel top dressing will be resolved by the Contractor when the weather conditions are suitable in 1999.

Mrs.Reynolds (Old Stocks, Half Acre Hill) asked if the side roads would remain tar and shingle.

Mr.Morrison assured Mrs.Reynolds that when the current road surfacing programme, agreed by the AGM in 1995 is completed the Committee will seek the views of residents at an AGM on the future of its side roads.

Mrs.Warner (Oakleigh, Ellis Avenue) said the Road signs were great and that the subscriptions had only risen once in so many years and, in her opinion, should go up again.

Due to complaints Mr.Stewart pointed out the hazard of fast drivers passing through the Estate and asked residents to take action against these people by making a note of who they are, particularly if they are residents themselves.

Some residents are concerned about the speed of traffic and visibility at the corner of Chiltern Hill and Upway. A resident pointed out that in forty six years he had never known of any accidents at this spot. Mrs.Warner (Oakleigh, Ellis Avenue) said that drivers cut the corner. Mrs.B.Wickham (Chiltern Lodge, Upway) suggested white lines might help.Mr.Gathercole (Sherwood, Chiltern Hill) suggested installing ramps. Mr.Stewart said there was a restriction on space between each ramp. It was also suggested that a mirror placed for two-way viewing could be considered.

**TREES, ESTATE ENTRANCES AND ISLANDS - D.BRYAN**

Mr.Bryan said that during his first full year as tree manager for the Committee he had taken the opportunity to view the trees from inside the boundaries of residents properties as well as from the road. As a result efforts were made to meet some specific requests from residents wherever possible. Mr.Bryan said that it is important that the Estate maintains a rural and rustic feel and that the new Gates and Signs had proved a success. Mr.Bryan said some verges on the Estate were quite damaged in places and must be made good.



### **TRUSTEES AND DEVELOPMENT - R.W.STEWART**

Mr.Stewart (Chairman) pointed out that all developments were listed in the AGM report and asked all residents to put forward any future planning applications to the Committee. Mr.Stewart said that if residents planning any development would kindly submit their proposals to manage and resolve any problems that contractors may cause such as traffic flow or accidental damage to verges this would help to avoid any inconvenience. A resident said the Government had introduced a considerate contractors scheme which he will kindly provide the Committee with.

### **FINANCE - I.R.MARTIN**

In relation to Mrs.Warners statement regarding subscription rises (see: Roads and Signs) Mr.Martin (Hon.Treasurer) welcomed this but brought up the time consuming task of chasing 20% non/late payers of the current rate of our yearly subscription.

Mrs.Fearn (Langley, Winkers Lane) congratulated the Committee for collecting most of the subscriptions for 1998.

It was proposed by Mr.Davies (Cartref, Chiltern Hill) and seconded by Mr.Warder (Chalfont View, Lincoln Road) that the Accounts as presented be accepted by the Meeting. This proposal was approved.

Mr.Martin (Hon.Treasurer) thanked our Honorary Auditors, Mr. Roy Solomon and Mr. Keith Quilter who were agreeable, if required, to continue for the following year. The re-appointment of the Auditors was proposed by Mr.J.Chandler (Swan Ridge, Lincoln Road) and Seconded by Mrs.B.Wickham (Chiltern Lodge, Upway).

### **COMMITTEE**

The current Committee as listed in the Annual Report for 1999 had agreed to stand for re-election. It was proposed by Mr.Robey (Oak Lodge, Chiltern Hill) and seconded by Mr.Ballantyne (Cheriton, Sandy Rise) that the Committee should be re-elected.

Mr.Stewart gave thanks to Mr.B.Hulme who joined the Committee in 1998 and reported that Mr.Cooper and Mr.McKeeman had recently left due to commitments abroad. Mr.Stewart also made a plea to residents to consider joining or assisting the Committee in it's service to the Estate and it's Residents.

### **ANY OTHER BUSINESS**

Mrs.B.Wickham (Chiltern Lodge, Upway) suggested for the sake of emergency services each house should be numbered. It was pointed out that this had been considered in previous years as unacceptable.

Mr.Stewart covered each point in the 'Attention of Residents' section in the AGM report.

A vote of thanks was given to Chalfont Park Sports Club.

**The meeting closed at 9.30pm**

**Mr.R.W. Stewart, Trustee and Chairman.**

*Minutes approved & accepted at AGM held 22/2/2000*  
*[Signature]*

# SUBS NOTICE

Dear Resident,

Our yearly subscriptions for 1999 were due on the 1st March 1999.

Please note the following information:

	If paid before 31st March	After 31st March
Standard Subscription	£60	£70
Founder Member Subscription**	£56	£66

\*\*Only applicable if the householder personally made a contribution to the original make-up of the roads.

Please make cheques payable to 'Chalfont Heights Roads Committee' and post to one the following Committee members:

I.R.Martin	'Wyndyate'	Lincoln Road	Treasurer & Trustee
R.W.Stewart	'Wivelsfield'	Lincoln Road	Chairman & Trustee
D.Bryan	'Fingest'	Chiltern Hill	Trustee
G.A.Colligan	'Deep Acre'	Lincoln Road	Secretary
B.Hulme	'Wingrove'	Winkers Lane	
K.L.Morrison	'Highlands'	Winkers Lane	
J.W.Williams	'Hartwell'	Winkers Close	Trustee

Thank you

on behalf of  
Chalfont Heights Roads Committee

# CHALFONT HEIGHTS ROAD COMMITTEE

## INCOME & EXPENDITURE FOR THE YEAR ENDED 31 DECEMBER 1998

1997		1998
	<b>Income</b>	
8,485	Subscriptions for the year	11,966
0	Construction Fee	746
	Deposit Interest	905
944	less: Corporation Taxation	-180
		725
<u>9,429</u>	<b>Net Income</b>	<u>13,437</u>
	<b>Expenditure</b>	
18,449	Roads Maintenance	8,021
2,573	Tree Maintenance	2,679
308	Insurance	780
120	Secretarial & AGM	185
494	Legal Fees	323
<u>21,944</u>	<b>Total Expenditure</b>	<u>11,988</u>
<u>-12,515</u>	<b>Surplus(Deficit) for year carried to Balance Sheet</b>	<u>1,449</u>

## Balance Sheet as at 31 December 1998

1997	1998	1997	1998
	<b>Capital Account</b>		
25,360	Balance B/F	12,845	
-12,515	Surplus(Def) for Year	1,449	
<u>12,845</u>		<u>14,294</u>	
298	Creditors	208	
542	Subs. rec'd in advance	606	
<u>13,686</u>		<u>15,108</u>	
		200	F/H Est. & Verges
			200
			<b>Bank:</b>
		889	Current A/C
		1,502	
		12,597	Deposit A/C
		13,405	
		<u>13,486</u>	<b>Total Bank</b>
		<u>13,686</u>	<u>14,908</u>
			<u>15,108</u>
			0

for and on behalf of the Committee



Ian R. Martin BA. FCA  
Hon. Treasurer



Robert W. Stewart  
Hon. Chairman

## AUDITORS' REPORT

We have examined the foregoing Income and Expenditure Account and find that it is a true statement of the transactions of the year ended 31 December 1998 and that the Balance Sheet gives a true and fair view of the assets and liabilities at 31 December 1998.



Roy Solomon



Keith Quilter

Honorary Auditors