

CHALFONT HEIGHTS ROADS COMMITTEE
46th Annual General Meeting

to be held on
Tuesday 20th February 2001 at 8.15 pm at

CHALFONT ST PETER YOUTH CLUB, Tithe Barn, Sandy Rise

There are limited parking spaces at the Tithe Barn, so please walk or park as carefully as possible and avoid any inconvenience for residents of Sandy Rise

AGENDA

1. Minutes

To confirm the Minutes of the 45th Annual General Meeting held on 22nd February 2000.

2. Committee Report for 2000

2.1 To consider the content and matters arising from the under-noted sub-sections of the Report:

- a) Introduction
- b) Roads
- c) Trees, Verges, Islands and Entrances
- d) Trustees and Development

2.2 To approve and adopt the sub-sections of the Report a) to d) as listed under 2.1.

3. Financial Report and Accounts for 2000

- a) To consider the content
- b) To approve and adopt the Financial Report and accounts
- c) To approve the revision of the annual subscription rate

4. Appointment of Auditors

5. Committee

Appointment of Committee for 2001
Appointment of Secretary

6. Any other business

7. To close the Meeting

Chalfont Heights Roads Committee

Minutes of the Forty Sixth Annual General Meeting

**Held at Tithe Barn, Sandy Rise
at 20.15 on
Tuesday 20th February 2001**

Present:

Fifty three Residents (representing 44 households) signed the attendance register. This number included five members of the Committee as follows: R.W.Stewart (Chairman), I.R.Martin (Treasurer), D.Bryan, B.Hulme, K.L.Morrison.

Apologies for absence were received in writing from Mr & Mrs P Cassell, Mr & Mrs G Camsey, Miss G Colligan, Mr J Cole, Mr & Mrs A Cook, Mr & Mrs G Gillies, Mr & Mrs J Warder.

Apologies were tendered at the meeting on behalf of Mr & Mrs B Bradbrook, Mrs A Bradbury, Mr D W Blackburn, Mr J Chandler, Mrs M Eastgate, Mrs D Lafone, Mrs B Wickham and Mr J Williams.

1. Minutes

1.1 The Minutes of the Forty Fifth Annual General Meeting held on 22nd February 2000 were submitted for approval. This was proposed by Mr B Allen, *Upway Corner, Upway* and seconded by Mr D Palmer, *Warren Lodge, Upway*. The proposal was unanimously confirmed by the meeting.

1.2 Matters arising.

Mr J R Cairns, *High Larch, Lewis Lane* referred to the decision to discontinue annual closure of the Estate entrances and questioned whether this would remove a deterrent to through traffic. The Chairman advised that checks in recent years had shown that traffic which regularly uses the Estate as a through route seemed only to be deterred for one or two days after which they continued to use the Estate. It was also considered that closures cause greater inconvenience to Estate residents.

2. Committee Report

2.1 Introduction

The Chairman referred to the difference in emphasis in this report compared to previous years by re-stating the general principles on which the Estate had been founded and developed. The significance of some of these principles as they affect the management of the Estate would be available for discussion when the appropriate sections of the Report were presented. The Committee wished to thank those residents who already efforts in maintaining these principles and standards and assistance from any other residents would be very much appreciated.

g) Various residents spoke on the suitability or unsuitability of the use of ramps on the Estate. As in previous years, support seemed to be fairly equally divided but there is no doubt that the ramps do control the speed of traffic within the Estate. It was pointed out that the Committee have a responsibility to encourage all drivers using the Estate roads to drive with care for the safety of pedestrians, children and animals. The use of ramps is part of our policy to maintain these safety standards and it is not our intention to remove them.

h) Specific answers were given to complaints as follows:

i) Mr M G Greaves, *Ochre House, Chiltern Hill* – the ramps on the lower part of Chiltern Hill, as with all ramps on the Estate, comply with the guidelines of the Road Research Laboratory.

ii) The reduction of the width of ramps to allow drainage of surface water & leaves around the edges of ramps was considered unacceptable as this would then reduce the effective available ramp width. It was suggested that residents with ramps in front of their houses should regularly clear the drainage channels at the edge of the ramps to clear water and leaves.

iii) Mrs M R Reynolds, *Old Stocks, Half Acre Hill* asked if it was the Committee's intention to extend the hard surfacing to the remaining tar-spray-and-chip roads. The Chairman stated that the next road most likely to have an asphalt surface would be Sandy Rise and this would take place when the existing surface required substantial maintenance. There are no plans at present for hard surfacing of any other roads on the Estate.

2.3 Trees, islands and Estate entrances - D Bryan

2.3 a) Referring to the report for 2000 Mr Bryan mentioned the effects of the extremely wet winter on the verges which have been badly damaged in many places and will require much restoration in the spring. We hope that residents will be able to assist with this restoration as much as possible. We would also appreciate efforts to trim back boundary hedges and shrubs where these have overgrown on to the verges. It would also improve the appearance of the Estate if those residents with ramps in front of their houses would clean mud from the white bollard ramp markers, some of which are extremely dirty with mud splashes. Keeping the gullies at the side of ramps clear will assist water flow and prevent mud splashes. We also plan to make some improvements to the islands. The spring tree inspection will take particular note of any winter storm damage.

2.3 b) Mrs M R Reynolds, *Old Stocks, Half Acre Hill* asked if the Estate has any responsibility for the cutting back of Leylandii which have grown to unacceptable size. Mr Bryan stated that there are no Leylandii as the property of the Estate on the verges. If there are any such trees on individual properties then it is a matter for discussion by neighbours with the owners concerned.

2.4 Trustees and Development - R W Stewart

2.4 a) Mr Stewart referred to the report and recent statements on the controls applicable to development within the Estate. There may be some confusion in the belief that the Local Planning Authority have the final say in planning control for houses on the Estate, which is incorrect. The Local Planning Authority has guide lines and regulations which set out their minimum requirements within the Chiltern District and these, as minima, are enforceable. But higher standards can be set by

2.5 There being no further questions on the Committee Report, the Chairman asked for a proposal to approve the Report. Mr P Down, *Stoneycroft, Lewis Lane* proposed adoption of the Report and Dr R Gathercole, *Sherwood, Chiltern Hill* seconded the proposal which was carried.

3. Financial Report & Accounts - I R Martin (Treasurer)

3.1 a) In presenting the Accounts, Mr Martin reported that operations during 2000 had resulted in some exceptional road repairs and tree damage. The cost of these repairs resulted in a deficit of £1,316 against the budget for 2000. Once again subscriptions had been paid by all except the same three residents who were recorded as non-payers in the 1999 Report. These three people are increasing the cost of maintaining the Estate for all the other residents. Cash reserves at the end of 2000 totalled £13,936.

3.1 b) Mrs V Chandler, *Swan Ridge, Lincoln Road* proposed and Mrs A Hulme, *Wingrove House, Winkers Lane* seconded the adoption of the accounts. Motion was carried.

3.2 a) With the completion of major works on surfacing it was now necessary to review budget requirements for the next ten years. During the heavy surfacing programme, reserves had dropped very considerably. It is now necessary to begin to build the reserves again. There has been no change in the subscription rates for the past three years. It is now proposed that subscriptions for 2001 are increased to £75.00, payment due on 1st March 2001. Our projected expenditure anticipates a similar increase will be required in 2004 and again every third year over the next ten or twelve years. Mr P J Tindale, *Quainton, Woodside Hill* requested further clarification of the proposed three yearly increases and this was explained by the Treasurer. Mrs P McNair, *Molins, Half Acre Hill* asked if the proposed rate would mean that the £4.00 reduction concession applicable to some residents would be discontinued. Mr Martin agreed that the proposed new rate would apply to all residents as the concession was now over thirty years old and considered obsolete. The £10.00 surcharge for subscriptions paid after 31st March will still apply.

3.2 b) Mr P Down, *Stoneycroft, Lewis Lane* proposed adoption of the new subscription and Mr D B Palmer, *Warren Lodge, Upway* seconded the proposal. The motion was carried.

4. Honorary Auditors

4.0 Mr Martin thanked the Hon. Auditors Mr R Solomon and Mr K Quilter for once again giving excellent service to the Committee and the Estate. He recommended that they should be re-appointed for the year 2001. This motion was proposed by Mr B Allen, *Upway Corner, Upway* and seconded by Mrs P Down, *Stoneycroft, Lewis Lane*. The motion was carried.

5. Committee

5.1 The Chairman advised the meeting that all eight existing members of the Committee were available for re-election for the year 2001 but Mr Martin wished to stand down as Treasurer due to business commitments. Mr Martin is prepared to continue as a member of the Committee. If re-elected, Dr Hulme will take over as

CHALFONT HEIGHTS ROAD COMMITTEE

INCOME & EXPENDITURE FOR THE YEAR ENDED 31 DECEMBER 2000

1999			2000
	Income		
12939	Subscriptions for the year		11,749
534	Deposit Interest	508	
-93	less: Corporation Taxation	- 99	409
13380	Net Income		12,158
	Expenditure		
9540	Roads Maintenance	9,349	
2374	Tree Maintenance	2,613	
780	Insurance	827	
164	Secretarial & AGM	168	
382	Legal Fees	517	
13240	Total Expenditure		13,474
140	Surplus(Deficit) for year carried to Balance Sheet	-	1,316

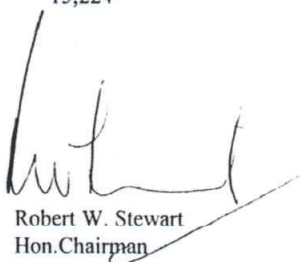
BALANCE SHEET AS AT 31 DECEMBER 2000

1999		2000		1999		2000
	Capital Account					
14,294	Balance B/F	14,434		200	F/H Est. & Verges	200
140	Surplus(Def) for Year	- 1,316				
14,434		13,118			Bank:	
				3,124	Current A/C	3,391
111	Creditors	102		11,899	Deposit A/C	10,345
678	Subs. rec'd in advance	717		15,024	Total Bank	13,736
15,223		13,937		15,224		13,936
						0

for and on behalf of the Committee



Ian R. Martin BA. FCA
Hon. Treasurer



Robert W. Stewart
Hon. Chairman

AUDITORS' REPORT

We have examined the foregoing Income and Expenditure Account and find that it is a true statement of the transactions of the year ended 31 December 2000 and that the Balance Sheet gives a true and fair view of the assets and liabilities at 31 December 2000.

Roy Solomon



Keith Quilter



Honorary Auditors